



明愛華德中書院

Caritas Charles Vath College

### Application for Admission

#### 2017/18 Secondary 5 HKDSE Full-time Programme

(with part-time job cum career training offered by the Cathay Pacific Airways)

#### Notes to Applicants:

##### 1. Tuition Fee and Fee Remission

- i. The tuition fee for 2017/18 is \$8,400, payable by ten monthly instalments of \$840 each. The first payment due date will be shown on the Letter of Acceptance duly issued to successful applicants. The remaining are payable within the first 5 working days of each month from October 2017 to June 2018.
- ii. A Tuition Fee Remission Scheme with full or half fee waiver is available. Eligible applicants include beneficiaries of the CSSA Scheme or recipients of student subsidies, such as for travel or textbooks etc. provided by the government via the Student Finance Office. For details, please contact the school office or visit the school website [www.ccvc.edu.hk](http://www.ccvc.edu.hk).

##### 2. Worked-based Learning (WBL)

- i. WBL is a strategy to improve students' job skills and employability through real-life work experiences. The Cathay Pacific Airways (CX) has agreed to support Caritas Charles Vath College (CCVC) to run the WBL by offering part-time employment cum career training to students studying at secondary five and six levels.
- ii. To join the WBL, you need to enter into an employment agreement with CX and sign a part-time employment contract. If you are under the age of 21, approval and witness by your parent to countersign the documents are required.
- iii. Students have to work 2 days per week (8 hours per day in the morning, afternoon or evening) with 1 day falls on weekdays and 1 day on Saturdays, Sundays or School Holidays. Supplementary classes will be provided to students for any lessons unattended due to work. S6 students will be temporary suspended to work during December to April in order to concentrate and prepare for the HKDSE examinations.
- iv. You must pay attention and be cautious that if you have infringed any rules or regulations governing the conducts and behaviors of the employees of CX, your employment contract with CX could be terminated immediately. If you are dismissed owing to your own fault, we have no obligation to provide you any compensations or alternative programmes besides that you can opt to continue your studies at CCVC.
- v. CCVC is not liable for any claims if CX withdraw and terminate the job and training offers at its own discretion. CCVC can only relocate students to join other available career training projects, including unpaid internship or school-based programmes.

##### 3. Withdrawal from WBL

- i. You can terminate your employment contract with CX of your own accord and continue to study at CCVC. However, you must give prior written notice to CX or pay for the salary in lieu of notice. For withdrawal from CCVC, please refer to the Student Handbook.

##### 4. Application Procedures

- i. Please fill in the Application Form and return it in person to the school office with the following Photostats (bring along the originals for checking):
  - a. Latest 4 years of academic reports or transcripts indicating levels and results of your studies;
  - b. Proof of your residential address.
- ii. **Attention:** before you have received the Letter of Acceptance issued to you from CCVC, you must not take any actions to terminate your current/intended studies or withdraw from the school you are attending, as we cannot guarantee that you will be finally offered a place or pass the admission interview.

##### 5. Privacy (data) Ordinance

- i. Information collected from you will be kept confidential and used for assessing your admission to this Programme only.
- ii. You can retrieve, amend or cancel the whole or any information given to this school by contacting the school office in person. However, we may be unable to assess your admission application owing to insufficient information provided.
- iii. If your application is unsuccessful, your application form submitted to this school will be disposed of properly on or before 30 September 2017.
- iv. For queries, please contact the school office. Address: 4 Chung Yat Street, Tung Chung, Lantau Island, N.T.; Phone: 2988 8821; E-mail: [info@ccvc.edu.hk](mailto:info@ccvc.edu.hk).

**Caritas Charles Vath College**

**Application Form**  
**2017/18 Secondary 5 HKDSE Full-time Programme**  
**(with part-time job cum career training offered by Cathay Pacific)**

Name of Applicant: \_\_\_\_\_ Name in Chinese (if any): \_\_\_\_\_

Name in Chinese Commercial Code (if any, refer to your HKID Card) \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

The first 4 digits (include alphabet) of your HKID Card No.: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Birth (DD/MM/YYYY): \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: \_\_\_\_ Age: \_\_\_\_ Religion: \_\_\_\_\_

Address: \_\_\_\_\_

Address in Chinese: \_\_\_\_\_

Contact Phone No.: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

E-mail Address: (primary) \_\_\_\_\_ (secondary, if any) \_\_\_\_\_

Last school attended#: \_\_\_\_\_ Year: \_\_\_\_ MOI: \_\_\_\_\_

Name of employer (if any): \_\_\_\_\_ Period: \_\_\_\_ to \_\_\_\_ Job Title: \_\_\_\_\_

From which source that you have learnt about this Programme:

- Parents/Relatives  Friend  Career Talk  Teacher  Newspaper  Website  
 Other: \_\_\_\_\_

By signing below, you confirm that you have read and understand the Notes to Applicants and agree to accept the school rules and regulations as stated in the Student Handbook (version for 2016/17 can be retrieved from [www.ccvc.edu.hk](http://www.ccvc.edu.hk)):

Signature of Applicant: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_  
(for student below the age of 21)

\_\_\_\_\_  
Name:

Date:

\_\_\_\_\_  
Name:

Date:

Contact Phone No.:

(Please proceed to fill-in the part 'Personal Particulars')

**Personal Particulars**  
**(to be completed by the Applicant)**

1. Your family background (e.g. occupations of members and how you get living well together):

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2. Your strengths and weaknesses:

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3. Tell us something about your personality:

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4. Expectations on you from your parents:

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5. Prizes or awards won:

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6. Why you choose to serve in the aviation industry:

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7. Your further career or study plans:

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**Interview Check List (For Office Use Only)**

- 1. Photo
- 2. Address
- 3. HKID
- 4. S1 Report Copy  Whole Year  First-term  Second-term
- 5. S2 Report Copy  Whole Year  First-term  Second-term
- 6. S3 Report Copy  Whole Year  First-term  Second-term
- 7. S4 Report Copy  Whole Year  First-term  Second-term
- 10. Other Qualifications :  \_\_\_\_\_
- 11. Referral : SS ST FR AL Others: \_\_\_\_\_

Remarks:

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# Interview Report (School Use Only)

Serial: 1718/S5/CX: _____
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Elective 1st choice :		<input type="checkbox"/> Offered <input type="checkbox"/> Letter Issued  <input type="checkbox"/> Rejected  <b>Second Interview</b> <input type="checkbox"/> Team A <input type="checkbox"/> Team B  <input type="checkbox"/> Waiting List	<b>Interviewed by (sign) :</b> _____ <b>Team A :</b> _____ <b>Team B :</b> _____
Elective 2nd choice :			
Interview Date/Time :			
2nd Interview : (option)			
Approved by (sign) :			
Name (initials):			

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	Excellent	Good	Average	Marginal	Negative
	5	4	3	2	1
1. Personal Grooming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Expressions (Verbal & Gesture)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Spoken English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Common Sense	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Presentation skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Academic - Conduct	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Merits/Demerits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Politeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Personality (suitability for the job nature)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Enthusiastic	Motivated	Balanced	Passive	Silent
8. Personal Interests/hobbies	_____				
9. Other remarks/comments (must provide information if 2nd interview is arranged)	_____				
	_____				
	_____				
	_____				
	_____				